**STUDENT INFORMATION**

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| **Student’s Name:**       | **NAU ID:**        |
| **E-mail Address:**      @nau.edu  | **Phone Number:**       |
| **Enrollment Term:**        (ex. Summer 2016) | **Expected Graduation:**       (ex. Spring 2019) |
| **Advisor:**       |
| **Total Required Credits for this Degree Program: 24**  |
| **This is the:** [ ]  **Initial** (upon admission) [ ]  **Final** (submitted with Graduation Application) **Program of Study** |

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| **\*** | **Course No.** | **Course Title** | **Replacement Course** | **Semester** | **Year** | **Units** | **Grade** | **T/E/P\*\*** |
| 1. **Required Courses (15 units required)**
 |
| \* | EDL 724 | School Superintendency |       |       |       |       |       |       |
| \* | EDL 733 | Educational Organization Development |       |       |       |       |       |       |
| \* | EDL 734 | Education Funding Policy Studies*Pre-req: EDL 635 OR Consent of Instructor* |       |       |       |       |       |       |
| \* | EDL 736 | Advanced School Law: Seminar in Policy Analysis, Development and Application*Pre-req: EDL 622 or equivalent* |       |       |       |       |       |       |
| \* | EDL 797 | Internship Superintendency |       |       |       |       |       |       |
| 1. **Graduate Electives (9 units required):**  A maximum of 9 graduate elective units in Educational Leadership may be transferred in from another program, but not from a master’s degree.
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| \* |       |       |       |       |       |       |       |       |
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Student’s Name:       NAU ID:

**Additional Information**

Following completion of the Graduate Certificate program, students will receive an Institutional Recommendation and may apply for state certification.

This certificate may be pursued and completed concurrently with a degree program or as a stand-alone certificate.  Under both circumstances, federal financial aid can be used for this certificate.

Notes:

1. EDL 724 and EDL 797 are capstone courses; all EDL courses listed above must be completed before taking either of them. EDL 724 and EDL 797 may be taken concurrently.
2. Documentation of valid ***Standard*** Arizona K-12 teaching certificate, **principal certification**, three years of full-time K-12 teaching experience, and verification of ***Full*** Structured English Immersion requirements (BME 500 of BME 631 or equivalent) must be presented before admission to the internship.
3. All coursework and graduate units required for Institutional Recommendation must be completed before the internship.
4. Application to graduate must be made the semester prior to the internship.

In addition to all University and Graduate College policies, procedures, and requirements, graduate students must also adhere to the academic requirements, policies, procedures, and criteria outlined by their program’s Graduate Student Handbook.

**Students:**

You must secure official approval by your advisor and Department Chair/Director before submitting the final Program of Study.

By signing or entering your name below, you agree to the following statement:

 *“Students are responsible for complete knowledge of Academic Catalog requirements in their degree plan for their catalog year and adhering to all policies in the Academic Catalog.”*

**Advisors and Chairs/Directors:**

Please indicate approval of the curriculum on the Program of Study by placing your signature (electronic signatures are permitted) in the space provided.

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| **Student:**       | **Date:**       |
| **Advisor:**       | **Date:**       |
| **Chair** (required for Final)**:**       | **Date:**       |

**\*\*Transfer/Equivalent/Previous Graduate Degree** – Must have Advisor approval

Transfer T = Course transferred from another university

Previous Graduate Degree P = Course taken at NAU from previous graduate degree

Equivalent E = Course taken at NAU in place of required course. Must have Advisor approval.

Internal Transfer I = Graduate level course taken as undergraduate; Not applied to undergraduate degree

**Transfer Credit Example:**

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| **\*** | **Course No.** | **Course Title** | **Replacement Course** | **Semester** | **Year** | **Units** | **Grade** | **T/E/P\*\*** |
|  | **ABC 123** | **Fundamentals of English** | **ASU 456** | **Fall**  | **2012** | **3** | **A** | **T/ASU** |