
NAU Campus Living Community Policies

In Campus Living Communities, we create a welcoming and vibrant campus living experience where students connect, explore, and belong. Through safe, well-maintained facilities, excellent service, engaging programs, and meaningful staff interactions, we invest in the transformational growth, personal responsibility, and academic support of our students. Our policies, approaches, and interactions are guided by our four foundational values: Community and Connectedness, Care and Support, Learning and Development, and Equity and Inclusion.

The **Campus Living Community Policies** are expectations laid out for all students living in a Campus Living Community at Northern Arizona University. By signing a Housing License Agreement with Campus Living, you have agreed to abide by these expectations. It is important that you are familiar with the policies contained in the Campus Living Community Policies. You are encouraged to talk with your Community Assistant or Campus Living Community Coordinator if you have any questions or concerns.

Summary of Policies

As a supplement to the *Student Code of Conduct*, these policies establish behavioral standards and expectations specific to Northern Arizona University's Campus Living Communities. It is the responsibility of each student to know, observe, and comply with this and all policies that govern student conduct. Violating these policies may result in administrative actions, educational interventions, and/or disciplinary sanctions up to and including expulsion from the university and permanent loss of the privilege to reside in Campus Living Communities.

Reason For These Policies

In Campus Living Communities we want every student to feel valued, welcomed, and that they belong. Effective housing standards help create secure and peaceful community living environments conducive to the university's educational mission.

Entities Affected by These Policies

- Campus Living
- Student Rights & Responsibilities

Who Should Know These Policies

- All Flagstaff Mountain Campus students residing in a Campus Living Community.
- University Officials who work with students living in a Campus Living Community.
- Campus Living Community Coordinators, Community Assistants, and Graduate Service Assistants.
- Affiliates and university vendors who have access to Campus Living Communities.
- Visitors to Campus Living Communities.

Policies

Section I. Personal Safety and Wellness

See the University's [Alcohol and Other Drugs](#) and [Tobacco-Free Campus](#) policies for additional information related to Sections I(A), (B), and (C). See the [Fire Safety](#) policy for additional information regarding Section I(D).

A. Alcohol

1. Students Under 21: Students not yet of legal drinking age are prohibited from possessing, consuming, or being in the presence of alcohol (full or empty containers) or those consuming alcohol in Campus Living Communities.
2. Students 21 and Older: Students who are 21 are permitted to possess, consume, and be in the presence of alcohol in their private bedroom or apartment space where all students and visitors are of legal drinking age. Students who are 21 and share a room with a roommate who is under 21 are prohibited from consuming or possessing alcohol in the shared bedroom. It is a violation of university policies and Arizona law for individuals of legal drinking age to provide alcohol to any person under 21 years of age.
3. Regardless of Age, Students Are Prohibited From: Using or possessing common source alcohol containers (e.g., a keg) or devices to promote rapid alcohol consumption (e.g., a beer bong). Storing or transporting alcohol and alcohol containers in plain view. Consuming alcohol in a manner that interferes with or impinges upon the rights of others or disrupts the normal operation of the Campus Living Community.

B. Illegal Drugs, Other Controlled Substances, Tobacco-Free Campus

1. Illegal Drugs: Arizona and federal law and university policies prohibit the possession, use, sale, manufacture, cultivation, or provision of illegal drugs, including, without limitation, barbiturates, opiates, amphetamines, and hallucinogens. All illegal drugs, including unlawfully obtained prescription medicines, are prohibited on University Property, including in all Campus Living Communities.
2. In the Presence of Illegal Drugs: Students and visitors may be responsible for being in the presence of illegal drugs or persons using illegal drugs in Campus Living Communities even if they are not aware of the illegal drugs. Students who may encounter illegal drugs in Campus Living Communities should remove themselves from their presence and immediately report the illegal drugs to an appropriate university official.
3. Drug Paraphernalia: University policies prohibit the possession or storage of drug paraphernalia (e.g., bongs, grinders, pipes, vapor pens, rolling papers, etc.) in Campus Living Communities.
4. Marijuana: University policies and federal law prohibit the use, possession, or cultivation of marijuana, including medical marijuana, on university property, including in all Campus Living Communities. This prohibition also applies to those who possess a medical marijuana card.

5. Controlled Substances: The unauthorized use by students of controlled substances, including, but not limited to, prescription drugs, is prohibited. Legally possessed prescription drugs must be issued in the name of the student, be contained in the original, properly labeled container, and be stored in the student's assigned room when not in the student's immediate possession.
6. Tobacco-Free Campus: NAU operates a tobacco-free Campus. Smoking, including, but not limited to, the use of hookahs, vapor pens, e-cigarettes, and similar devices, and the use of smokeless tobacco products, such as snuff and chewing tobacco, is prohibited on university property, including in all Campus Living Communities.

C. Fire Safety, Explosives, Fireworks, and Hazardous Materials

1. Candles: Candles must have the wick removed and are permitted only for decorative purposes. Burning of candles is prohibited in Campus Living Communities.
2. Evacuate on Alarm: All Campus Living students and others present must promptly vacate the Campus Living Community when a fire alarm is sounded and must not return to their community until after they are informed that it is safe to do so by Emergency Personnel or Campus Living Staff.
3. False Reports: A student shall not trigger a fire alarm or use any fire-safety equipment except in the interest of public safety.
4. Misuse of Fire Alarms or Equipment: Tampering with, disabling, or obstructing any smoke detector, fire alarm, exit signs, or fire-safety equipment, such as fire extinguishers or fire sprinklers, fire hoses or connectors, or their associated plumbing, is prohibited.
5. Obstructing Fire Response: Intentionally or maliciously delaying, obstructing, or resisting any University Official, including Campus Living Staff, or Emergency Personnel in the performance of their duty to respond to a report of fire or other emergency is prohibited.
6. Arson: Knowingly or recklessly burning or setting fire to personal or university property is prohibited.
7. Prohibited Ignition Sources and Combustibles: Unsafe fire ignition sources and flammable or combustible materials are prohibited within Campus Living Communities. This includes, without limitation, kerosene lamps, incense, space heaters, fog or smoke machines, lava lamps, lighter fluid, and other similar items.
8. Fireworks: The unauthorized possession, use, storage, or sale of fireworks is prohibited on university property, including all Campus Living Communities.
9. Explosives, Hazardous Materials: The unauthorized possession, use, storage, or sale of any explosive is prohibited on university property, including in all Campus Living Communities. Hazardous or toxic materials or chemicals other than normal household products are also prohibited in Campus Living Communities.

D. Prohibited Weapons and Incendiary Devices

See the University's [Student Code of Conduct](#) and [Weapons on Campus](#) policies for additional information related to Section I(D).

1. Weapons and Incendiary Devices: The unauthorized possession, use, storage, or sale of any weapon, including firearms carried with a permit and live ammunition or any incendiary device such as a molotov cocktail, is prohibited on university property, including in all Campus Living Communities.
2. Permitted Personal Safety Devices: The university publishes a list of [Permitted Personal Safety Devices](#) designed to protect personal safety from physical attack. These devices are not considered weapons for purposes of university policies and are allowed in Campus Living Communities.
3. Devices that Emit a Projectile: In addition to firearms, all other devices that emit a projectile, including, but not limited to, air or gas operated pellet or BB guns, paintball and airsoft guns, potato guns, archery equipment, and any facsimile of a firearm, or any object reasonably perceived to be a gun, are prohibited within Campus Living Communities.
4. Discharging or Brandishing a Weapon: Firing, discharging, or brandishing of any type of firearm, simulated firearm, bow and arrow, slingshot, or any other weapon within a Campus Living Community is prohibited and may result in immediate removal from the Campus Living Community.
5. Edge Weapons: Large knives (e.g., hunting, outdoor, military) are prohibited. Bayonets with blades over five inches in length, all switchblade or automatic knives, swords, and any object reasonably perceived to be an edge weapon (including prop weapons) are prohibited within Campus Living Communities. Kitchen knives and culinary tools are permitted only to the extent that they are stored and used for their intended purpose.
6. No Storage of Authorized Weapons: Weapons authorized for use in educational programs may not be stored or possessed within Campus Living Communities.
7. Mandatory Reporting: Students are required to immediately report the known or suspected presence of any weapon, explosive, or incendiary device to NAU Police or Campus Living Staff.

Section II. Community Safety and Wellness

A. Visitors, Unauthorized Occupancy

A visitor is any person who is not currently assigned to the room or building in which they are present. Visitors may only visit a Campus Living Community with the consent of all assigned occupants. Visitors may not hinder a student's ability to study, sleep, or benefit from their assigned space.

1. Host Responsibility: Students are responsible for the conduct of their visitors and for ensuring that they comply with all university policies. Students are responsible for the cost of repairing any damage their visitors may cause to university property. As such, any collectible insurance will be assessed.

2. Length of Stay: Overnight visitors are permitted for a maximum stay of three (3) consecutive nights and only with permission from all assigned occupants. Students are encouraged to agree on the acceptable frequency of overnight visitors and length of stays with their roommates in advance and may also request assistance from Campus Living Staff in this regard. Agreements between roommates regarding visitors must comply with all applicable university policies.
3. Visitor Access: Lending one's keys or access card to a visitor is prohibited. Host students are responsible for the misuse or loss of keys or cards by their visitors. See the university's [JacksCard](#) terms and conditions for more information.
4. Identification: Upon request, all visitors to Campus Living Communities are required to present government-issued photo identification to Campus Living Staff or other university officials acting in the performance of their duties. Visitors refusing to do so will be removed from the Campus Living Community.
5. Unauthorized Occupancy: A person may not move into or live in a Campus Living Community space to which they are not assigned, even if invited. Indicators of unauthorized occupancy include, but are not limited to:
 - Accessing the space while the assigned occupants are not present.
 - Regularly dressing, showering, or storing personal belongings in the space.
 - Sleeping overnight in the space on a regular or continual basis (more than three (3) consecutive nights).
6. Removal: Campus Living Staff reserves the right to direct any visitor to leave a Campus Living Community at any time for any reason.

B. Disruption

At all hours of the day, students are expected to demonstrate courteous and reasonable consideration for their neighbors in support of the university's educational mission. Quiet Hours are in effect in all Campus Living Communities from 10pm to 8am, Sunday through Thursday, and 12am to 8am on Friday and Saturday, unless otherwise designated by the Campus Living Community. During Reading Week, at the end of each semester, Quiet Hours are in effect for 22 hours per day, from 7pm to 5pm. During Finals Week, Quiet Hours are in effect for 24 hours per day.

1. Noise: Excessive noise or other behavior that disturbs other students within a Campus Living Community is prohibited.

C. Disruptive Behavior, Violations of Law

1. Window Ejection: Dropping, throwing, or in any manner permitting objects or light (e.g., balls, laser lights, water balloons, snowballs) to be projected into or out of Campus Living Communities is prohibited.
2. Tossing or Throwing Objects: Playing sports or the tossing or throwing of objects, such as frisbees, balls, water, etc., in any Campus Living Community is prohibited.

3. Mobility Devices: Riding bicycles, skateboards, or other wheeled devices, such as in-line skates, roller skates, scooters, hoverboards, or one wheels, inside any Campus Living Community is prohibited unless required due to a disability. All such items must be stored within students' living spaces or university bike racks or storage lockers.
4. Gambling: Outside of authorized locations, such as tribal casinos, gambling in the State of Arizona is illegal. Gambling for money is prohibited in Campus Living Communities. "Gambling," as used herein, refers to games of chance when money or units that represent money and will be exchanged for money (e.g., poker chips) are at risk. Games of chance where money is not at risk are allowed.
5. Violations of Law: Any Violation of federal, state, or local law may also constitute a violation of university policies and result in disciplinary action that includes, but is not limited to, removal from the Campus Living Community and/or suspension or expulsion. For acts that constitute violations of law and university policy, students may be accountable to both civil authorities (city, county, state, or federal) and to the university. The university's disciplinary actions are administrative in nature, are not legal proceedings, and are separate from and independent of any action taken by law enforcement. The university's investigative and disciplinary processes may proceed before, during, or after the pendency of civil or criminal proceedings.

D. Failure to Comply, Erroneous Information, Coercion

1. Compliance: Students must comply with lawful directions issued by university officials, including Campus Living Staff acting in the performance of their duties.
2. False Information: A resident may not furnish false or misleading information to university employees, including Campus Living Staff, submit false or misleading information on university forms, or alter or tamper university records to falsify information.
3. Resident Identification: Students are required to provide their personal identification upon request by Campus Living Staff or other university officials acting in the performance of their duties.
4. Roommate Intimidation: Students may not attempt to prevent another student from being assigned to their space by spreading their belongings across the space or by discouraging, intimidating, or otherwise coercing a potential roommate. Students are permitted to occupy only one assignable space within a Campus Living Community, unless they have been authorized to occupy additional space. Violation of this provision may result in single-room occupancy charges being applied to an offending student's account. The charge will be assessed from the last date the multi-resident room was fully assigned.

E. Personal and Community Safety

1. Cleanliness and Hygiene: Students are expected to practice personal hygiene and maintain a sanitary environment within their room, living space, and community.
2. Unsafe, Hostile, or Antagonistic Behavior: Behavior within a Campus Living Community that endangers or unreasonably disturbs another student's sense of personal safety or security (including "pranks") is prohibited.

3. Sexual Misconduct: Title IX of the Education Amendments of 1972, as amended, protects individuals from discrimination based on sex in any educational program or activity operated by recipients of federal financial assistance. In accordance with Title IX, Northern Arizona University prohibits discrimination based on sex or gender in all its programs or activities. Sex discrimination includes sexual harassment, sexual assault, relationship violence, and stalking. NAU does not discriminate based on sex in education programs or activities that it operates, including in admission and employment. NAU is committed to providing an environment free from discrimination based on sex or gender and provides several supportive measures that assist students, faculty, and staff. For additional information or to review the Sexual Misconduct Policy, please visit <https://nau.edu/titleix>.
4. Harassment, Intimidation, Retaliation: Harassment or intimidation, including threatened physical injury, of any University student through any medium (verbal, electronic, print, text messaging, social media platforms, etc.) is prohibited. Retaliating against an individual for reporting a violation of law, these *Campus Living Community Policies*, the *Student Code of Conduct*, or any other applicable university rule or policy, or for cooperating in an investigation of such allegations, is prohibited. Please see the [Nondiscrimination and Anti-Harassment Policy](#) and the [Sexual Misconduct Policy](#) the definitions of harassment and retaliation as defined under those policies.
5. Hazing: In accordance with the University's [Hazing Prevention](#) policy, the hazing of any NAU student by any other individual or group is prohibited.
6. Misuse: Entry, occupation, seizure, or detention of a Campus Living Community or space for any use inconsistent with its customary, intended use is prohibited. This includes opening, altering, and removing window screens.
7. Personal Recording Devices: Smart cameras, video cameras, trail cameras, smart doorbells, etc. are prohibited from all Campus Living Communities unless for legitimate, university-approved academic purposes. Students shall not use cell phones or digital cameras to photograph or videotape other individuals in Campus Living Communities without their knowledge and consent.

F. Animals

1. Pets: In accordance with the University's [Pets on Campus](#) policy, pets are prohibited in Campus Living Communities, except fish in reasonable numbers in appropriate containers of five (5) gallons maximum.
2. Service and Assistance Animals: Service and assistance animals are allowed in Campus Living Communities as provided for by law and in accordance with the University's [Service and Assistance Animals](#) policy. Assistance animals must be authorized prior to a student's arrival through NAU's Disability Resources accommodation process.
3. Animals Used in Research. Animals being used for academic research are prohibited in Campus Living Communities.

Section III. Facility Safety and Security

A. Building Security and Access

1. Use of Security Video Footage: The University reserves the right to use security camera footage to investigate alleged violations of these *Campus Living Community Policies* and all university policies.
2. Door Propping: The placement of any object in, near, or around the exterior door of a building to prevent the door from closing or being able to lock upon closing is prohibited.
3. Tailgating: Immediately following an authorized person who legitimately gains entry through an access-controlled door to gain access without the authorized person's knowledge or consent is prohibited. Tailgating an otherwise authorized entrant who has forgotten or lost their JacksCard is also prohibited. Students who need a temporary access card should go to their Campus Living Community front desk or the JacksCard office as soon as possible to replace a lost card.
4. Unauthorized Access: Students who provide unauthorized access to Campus Living Communities are responsible for damages and conduct violations committed by the unauthorized entrants, including unauthorized entrants who gained access by tailgating behind the authorized student or by entering via a door propped open by the authorized student.
5. Security System Tampering: Obstructing, disabling, or otherwise interfering with the normal functioning of any security monitoring system or monitored security door, including, without limitation, door alarms, locks, cameras, or card readers, is prohibited.
6. Building Access Permission: Campus Living may grant limited permission to a non-contracted student to access Campus Living Communities for a specific purpose, which may be revoked at any time. Otherwise, persons authorized to access Campus Living Communities are limited to:
 - Currently contracted students assigned to housing units within the community.
 - Authorized university employees performing their official duties.
 - Visitors escorted by authorized students.

B. Keys and Access Cards

1. Key Responsibility: Students are responsible for their assigned keys and access cards and for any fees for replacing these items if they are lost or damaged. Students must notify Campus Living Staff within 24 hours if their assigned key or access card is missing or lost.
2. Lockout Fees: Students may be charged a lockout fee and/or face disciplinary action for repeatedly requiring lockout assistance from Campus Living Staff.
3. Unauthorized Keys: Students may not lend their Campus Living Community room key or access card to visitors or other students. Unauthorized possession or use of another's Campus Living Community key or access card is prohibited. See Section II(A) regarding visitors for related information.

4. Key Duplication: Students are prohibited from duplicating, digitally replicating, or impersonating any Campus Living Community key or access card. Unauthorized duplication of these items is a violation of both university policy and Arizona law.

C. Facility and Property Use

1. Theft: Attempted or actual theft or misappropriation of university property or the property of any other person on university property is prohibited.
2. Damages and Vandalism: Damaging, destroying, or vandalizing another student's personal property or university property is prohibited. Students are responsible for damages they cause to another student's personal property or to Campus Living Communities. Charges for damages will be based on repair or replacement costs to restore the community to its approximate original condition. In public or community areas of Campus Living Communities, repair costs will be charged to groups or individuals when responsibility is established. Students are responsible for any damages caused by their visitors. As such, any collectible insurance will be assessed.
3. Trash: Students must place garbage or debris they generate into designated university trash dumpsters or recycling bins, as appropriate, that are located adjacent to their Campus Living Community.
4. Roof or Ledge Access: Students are prohibited from accessing or being present on any Campus Living Community roof, ledge, or other exterior architectural feature for any unauthorized purpose.
5. Decorations: Students may decorate their rooms with items (e.g., posters and similar items) that will not damage or permanently alter the room. Decorations may not be affixed to room ceilings or interior or exterior windows. Mounting items to the walls or ceilings is strictly prohibited. Students are financially responsible for the cost of repairing all damages to their designated community units, irrespective of who caused the damage.
6. Device Tampering and Unauthorized Data Use: Tampering with any telephone, computer, or data transmission line or device is prohibited. Unauthorized use of networks or the unauthorized interception or use of data transmitted over Campus Living wireless networks is prohibited. See the university's [Appropriate Use of Information Technology Resources](#) policy for additional information.
7. Restricted Areas: Accessing closed or restricted areas within Campus Living Communities is prohibited. Students are required to comply with all signage indicating closed or restricted areas, including, but not limited to construction zones, mechanical or IT equipment rooms, closets, or staff-only offices.

D. Furniture

1. Relocating University Furniture: University furniture may not be moved or transferred from one room to another, exchanged between rooms, or removed or stored elsewhere in the community or off-campus.

2. Public Area Furniture: University furniture placed in public or community areas is provided for the comfort and convenient use of all students. Such furniture must remain in place and may not be relocated to a room or unit or reorganized in a way that does not allow for common everyday use. Moving university furniture or fixtures to a student's unit may be considered theft and result in a recovery fee being assessed in addition to disciplinary action.
3. Room Furniture Agreement: Students may arrange furniture that is not permanently affixed in any reasonable manner, if damage does not occur. For safety reasons and to prevent damage, all bed frame supporting pieces must remain in direct contact with the floor.
4. Bed Lofts: Only bed lofts provided by Campus Living are permitted in Campus Living Community spaces.

E. Appliances

1. Permitted Appliances: Only the appliances listed below are permitted in Campus Living Communities that do not feature an apartment with a kitchen. The allowed countertop appliances must only be used for their intended purposes and within the student's assigned living space.
 - Blenders (not food processors)
 - Microwave ovens up to 700 watts
 - Electric air popcorn poppers
 - Coffee makers
 - Rice cookers
 - Water warmers
2. Prohibited Appliances: All other types of cooking appliances not listed above, such as electric pressure cookers, electric woks, George Foreman grills, etc., with open heating elements or exposed coils, may only be used (and cleaned) in community or individual apartment kitchens. Washers, dryers, air conditioners, dishwashers, or other major appliances are prohibited in any room or apartment, unless provided or approved by the university.
3. Improper Use of Permitted Appliances: Abuse of allowed appliances with respect to sanitation, odor, or safety may result in the loss of the privilege to possess the appliance within Campus Living Communities.
4. Grills: The use of private grills is prohibited in and around Campus Living Communities.
5. Routers: Any wireless device (e.g., network routers, wireless printers, mobile hotspots, etc.) that disrupts the normal operation of the university's information network, or any machine with inadequate security that leaves the network vulnerable to security threats or risks are prohibited. See the university's [Appropriate Use of Information Technology Resources](#) policy for more information.

F. Sales, Solicitation, Canvassing

1. Salespersons and Solicitors: Off-campus salespersons or solicitors are prohibited from Campus Living Communities unless they are expressly invited by a student. In such cases, as with all visitors, the host student is responsible for the salesperson or solicitor's behavior, including, but not limited to, adherence to policies regarding advance written approval for door-to-door sales and canvassing.
2. Door-to-Door Sales: Door-to-door sales and/or solicitations is prohibited without advance written approval from Campus Living Staff.
3. Canvassing: Canvassing or electioneering within Campus Living Communities is prohibited without advance written approval from Campus Living Staff.
4. Publicity Approval: Notices, announcements, or publicity items are prohibited in Campus Living Communities, public or community areas, without written advance approval of Campus Living.
5. Fund-Raising: University organizations or other entities must obtain advance written approval from Campus Living Staff to conduct fundraising activities in Campus Living Communities.
6. Vendor Approval: No individual or entity may act as a vendor, seller, consultant, or agent, or in any way establish, promote, or conduct a business enterprise, in Campus Living Communities without written advance approval of Campus Living.

Section V. Compliance and Enforcement

A. Responsibilities

Students are responsible for knowing, observing, and complying with the *Student Code of Conduct*, these *Campus Living Community Policies*, and all other applicable student conduct policies. In accordance with the Campus Living Housing License Agreement, students found responsible for violating a student conduct policy may thereafter be removed from, and may permanently forfeit, the privilege of residing in Campus Living.

B. Adjudication

Alleged violations of the *Student Code of Conduct* and these *Campus Living Community Policies* are resolved according to the *Student Code of Conduct Procedures*. See the [Resources for students](#) webpage for more information.

C. Communication

Student conduct and removal correspondence is transmitted electronically on the day of issue to the affected parties via their official university email addresses. The university deems such materials to have been delivered to and received by the intended recipient(s) on the day of transmission. The affected parties are responsible for accessing their electronic communications in a timely manner.

RESPONSIBILITIES

- Campus Living: Informs all Campus Living Community students of the content and meaning of and enforces these *Campus Living Community Policies*.
- Student Rights & Responsibilities: Adjudicates violations of the *Student Code of Conduct* and these *Campus Living Community Policies*.

PROCEDURES

- [Student Code of Conduct Procedures](#)

RELATED INFORMATION

Forms or Tools

- [Permitted Personal Safety Devices](#)

Cross-References

- [Alcohol and Other Drugs](#)
- [Appropriate Use of Information Technology Resources](#)
- [Fire Safety](#)
- [Hazing Prevention](#)
- [JacksCard Terms and Conditions](#)
- [Nondiscrimination and Anti-Harassment](#)
- [Pets on Campus](#)
- [Service and Assistance Animals](#)
- [Student Code of Conduct](#)
- [Sexual Misconduct](#)
- [Tobacco-Free Campus](#)

Sources

- [Arizona Board of Regents Policy 5-302](#)
- [Arizona Board of Regents Policy 5-308](#)
- [Arizona Revised Statutes § 12-781](#)

APPENDIX

- None