

Weapons Prohibition Temporary Exception Request Form

Pursuant to Arizona Board of Regents and Northern Arizona University policies¹, the use, possession, display, or storage of a Weapon² or simulated Weapon on University-controlled property is prohibited (except as provided by A.R.S. §12-781) unless a temporary exception has been granted by the NAU Police Department in furtherance of legitimate University business. To request a temporary exemption to this prohibition, submit this form no later than fifteen (15) business days prior to the intended use, possession, display, or storage of the prohibited item on University-controlled property. Type the required information into the fields below or ***print legibly***. If a field is not applicable, enter "N/A". Forms without the applicant's signature or with empty fields will not be processed. Attach additional sheets if necessary. Submit completed forms to askNAUPD@nau.edu or mail or hand deliver to: Weapons Policy Exemption Request, NAU Police Department, 525 E Pine Knoll Drive, PO Box 5602, Flagstaff, AZ, 86011.

Applicant Information

Full legal name:		Date of birth:	
Telephone:	Email:	Student/employee ID number:	
Address:			
City:	State:	Zip code:	
Previous addresses in the past two years:			
Other names used in the past eight years:			

Exception Request Information

Event date, time and location (please indicate whether one time or recurring):
Purpose of this request:
Is this policy exception for a student organization or course? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, provide the organization or course name:
Identify or describe the Weapon or simulated Weapon:

¹ See and Arizona Board of Regents [Policy 5-308, Student Code of Conduct](#), revised June 2018 and Northern Arizona University, [Weapons on Campus](#), revised January, 2019.

² Capitalization indicates defined terms with special meaning under ABOR and NAU policies.

Exception Request Information (cont.)

How would granting this request further NAU's mission?

How will the requested item(s) be used?

Who will supervise and be responsible for the requested item(s)?

What is the duration of the requested exemption (may not exceed one year)?

Where will the requested item(s) be used, stored, or displayed?

How will the requested item(s) be secured or protected?

I hereby certify that the information provided herein is true and accurate to the best of my knowledge and belief. I authorize Northern Arizona University or its agents to conduct whatever investigation of my background that may be deemed appropriate.

Requestor name (please print)

Requestor signature

Date

NAUPD: ☐ Approved ☐ Approved with conditions (see attached) ☐ Not approved

Date form received by NAUPD

NAUPD approver name

NAUPD approver signature

Date of signature

Secondary reviewer name (if applicable)

Secondary reviewer signature (if applicable)

Date of signature