**Appendix B: Checklist for Doctoral Students**

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**Checklist for Doctoral Students**

Clinical Psychology, PsyD

\_\_\_\_\_\_1. Students and Advisors should refer to the Clinical Psychology Doctoral Student Handbook and the Graduate College’s Checklist for Doctoral Students for additional details.

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| \_\_\_\_\_2. Complete the [program of study](http://nau.edu/gradcol/degrees-and-programs/programs-of-study-page/) with your advisor by the first two weeks of the term.If requesting to transfer graduate credit, bring graduate transcripts and syllabi. |
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| \_\_\_\_\_3. Join a Professional Psychology Association (e.g., [APA](http://www.apa.org/membership/index.aspx), AZPA). |
| \_\_\_\_\_4. Become an active member of the Clinical Psychology Doctoral Student Organization, and participate in Research Colloquia\_\_\_\_\_5. Apply for practicum (submit all practicum application forms by deadline) \_\_\_\_ Practicum I- II \_\_\_\_ Practicum III-IV \_\_\_\_ Advanced Practicum\_\_\_\_\_6. Interview for Practicum\_\_\_\_\_7. Complete all practicum prerequisites prior to start of practicum |
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| \_\_\_\_\_8. Choose a CRP chair and work with the chair to complete the CRP Proposal Summary and choose a CRP committee.\_\_\_\_\_9. [Recommendation of CRP Committee form](http://nau.edu/gradcol/policies-and-forms/forms/) goes to the Graduate College. |
| \_\_\_\_10. Write and defend the CRP proposal summary.\_\_\_\_11. Write and defend the CRP proposal\_\_\_\_ 12. Complete Practicum and submit all practicum evaluation forms |
| \_\_\_\_13. Take and pass competency examinations: Clinical Evaluation Competency \_\_\_\_\_ Pass with Distinction \_\_\_\_\_ Pass \_\_\_\_\_ Pass with Revision \_\_\_\_\_ Fail  Clinical Competency Examination \_\_\_\_\_ Pass with Distinction \_\_\_\_\_ Pass \_\_\_\_\_ Pass with Revision \_\_\_\_\_ Fail   |
| \_\_\_\_14. Schedule, announce to College, and defend the CRP by the semester [deadline](http://nau.edu/GradCol/Deadlines).\_\_\_\_15. [CRP Defense Scheduling form](http://nau.edu/gradcol/policies-and-forms/forms/) goes to the Graduate College at least 10 working days prior to the defense date. |
| \_\_\_\_16. Submit final CRP to Graduate College via the [NAU ETD website](http://www.etdadmin.com/cgi-bin/school?siteId=367) by the [deadline](http://nau.edu/GradCol/Deadlines). |
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| \_\_\_\_17. Get approval from Director of Clinical Training and apply for internship.\_\_\_\_18. Register for National Match for Internship |
| \_\_\_\_19. Apply for graduation on the [Graduate College website](http://nau.edu/Registrar/Student-Resources/Graduation/) by the [deadline](http://nau.edu/GradCol/Deadlines) of the semester prior to completion of graduation requirements. |
| \_\_\_\_20. Complete internship and submit all documentation (e.g., summary of hours, Letter of Completion from Internship Training Director). |
| \_\_\_\_21. Collaborate with CRP chair and the Graduate College to participate in the [graduation ceremony](https://nau.edu/gradcol/student-resources/graduation/). |